

Asquith Primary School Visitors Expectations - Covid-19.

Reviewed Sept 2021

Sept 2020. Reviewed March 2021. Reviewed May 2021

What you can expect of our School.



- Our School makes regular and upto date reference to Government Covid-19 Guidance for Educational Establishments.
- Our School is cleaned vigorously and regularly - by site staff plus staff clean their classroom during the day.
- Our School has hand sanitiser at regular locations - we have stations at the entrance to school, in the main office; at the entrance to separate rooms, at the ends of the corridors.
- School staff will sign visitors in and out, to minimise contact between people.
- Visitors will use the staff toilets, which are regularly cleaned.
- Ventilated and larger workspaces. We will run sessions with outside visitors in larger spaces such as the Hall or Sports Hall if possible, minimizing the number of children involved. Windows will be open to allow ventilation.
- Our School has established routines with the children which make it clear how they are to behave towards other people, explaining the need for social distancing and to reduce incidents of behaviour that might make it difficult to maintain that distance.
- Cleaning equipment will be located in all rooms so school staff can clean during the day. Stock checks are made regularly but please let us know if this needs restocking.
- The communal areas of school, like corridors and playgrounds are likely to be busy, as smaller groups of children take breaks at different times to restrict numbers. We will let visitors through wherever possible by asking children to wait or will use outside entrances if possible to limit visitor movement inside school.
- Our School is encouraging children and adults to walk to the left hand side of the corridors to limit interaction communal spaces.
- Our School will make sure that any child or staff member that shows symptoms of Covid-19 will leave school and we request that a PCR test is completed.

Schools Expectations of Visitors

- That visitors and their employing organisation has carefully considered the risks to the individual as regards their vulnerability and health.
- That a visitor does not come into school if they are displaying any symptoms of Covid-19 such as high temperature, continuous cough or loss of taste/smell.
- **Visitors to have a negative lateral flow test before coming into school and need to show evidence of their negative result on arriving at school.**
- Visitors to wash or sanitise their hands before leaving their home or place of work **and** on arrival at School, before eating, after using the toilet, between groups or when changing rooms. The key point is to do this regularly through the day.
- Visitors are free to use face coverings while moving through communal spaces. They are also welcome to use face covering when working with classes. School staff have also been offered those options.
- While school has sanitising stations, it would be very useful if visitors could bring their own individual sanitizer, which they can have easy access to during the day.
- Visitors should make sure that tissues and general waste is disposed of in a bin with a lid - each room or area has a bin, with a lid for this purpose. There may also be recycling bins. These are emptied daily.
- To support social distancing we ask that visitors consider the following be put into place for the teaching session, supported by the teachers and other school staff to maintain this.
 - Ideally a 2 metre space is established between the adults at the front of the teaching space and the children.
 - Visitors are encouraged to minimise the time spent in face to face meetings and to ensure they take place in a well ventilated space.
 - Visitors along with staff members can access any building in school but should only do so **if necessary**. They can also restrict their access to the different spaces and rooms around school, for example if you are teaching in/using the Community Room, then you can stay in the Community Room, even for lunch/breaks if you wish.
 - To limit the resources/objects brought into school. Any item that is necessary for teaching to take place should be cleaned and if possible brought into school before the session, if it needs to be isolated.
- Visitors please wash or sanitise their hands before they leave the building.